

## Advertisement for Various Posts in the BIRAC E-YUVA Center at Kannur University, Kerala

Applications are invited from eligible and suitable Indian Nationals for BIRAC supported E-YUVA Center at Kannur University, Kerala for the following posts purely on contractual basis.

The posts are temporary and co-terminus with the project. There shall be no financial liability on the part of the University, after the termination of the project. The incumbent shall have no claim whatsoever for the regularization of his/her services. Number of posts, essential qualifications and upper Age Limit are mentioned below. No TA/DA will be paid if called for interview.

**Last Date for Application: 25.10.2024**

<b>Sl. No</b>	<b>1</b>
<b>Designation</b>	<b>Project Coordinator</b>
<b>Salary</b>	Rs.75,000 Per Month (fixed)
<b>Nature of Job</b>	Contractual
<b>Qualifications Required</b>	<p><b>Essential:</b> Ph.D in any branch of Life Science/ Biotechnology/ Microbiology/Agriculture with at least 3 years of Post Ph.D experience in Teaching/ Research/ Industry.</p> <p><b>Desirable:</b> Should have strong interest and passion for nurturing technology innovation/ entrepreneurship, basic training in sciences/ bio-engineering; ability to quickly grasp inventions/ technology and assess them. Excellent communication skills; Experience in scientific writing/ proposal writing etc. would be a plus. Any experience in mentoring students/ interns/ start-ups etc. would be an advantage. Should be a self-starter who can work with minimum supervision and efficiently deliver project goals.</p>
<b>Job Description</b>	Act as a coordinator for the center. The incumbent would directly report to the Chief Coordinator/ Principal Project Investigator of BIRAC E-YUVA Project and be involved in administrative and scientific support to the center. Shall be engaged in mentoring fellows at different levels (UG to Postdoctoral). Must be able to contribute and conceptualize execution of technical workshops, product-oriented research in advanced laboratory, and mentorship to start-ups. Helping entrepreneurs relating to proposals/ pitches/ business plans and fund raising. Any other activities necessary to support and strengthen the innovation and entrepreneurship activities related to biotechnological/ bio-pharma domain. Other tasks assigned by Chief Coordinator/ Principal Project Investigator on time-to-time basis.
<b>Age Limit</b>	The candidate must not exceed 40 years on the last date of application. Age may be relaxed for five years for women candidates.

<b>Sl. No</b>	<b>2</b>
<b>Designation</b>	<b>Project Assistant</b>
<b>Salary</b>	Rs.25,000 Per Month (fixed)
<b>Nature of Job</b>	Contractual
<b>Qualifications Required</b>	<p><b>Essential:</b> M.Sc in any branch of Life Science/ Biotechnology/ Microbiology /Agriculture/ M. Tech. / M. Pharm with at least 3 years of experience in Teaching/ Research/ Industry.</p> <p><b>Desirable:</b> Experience in individual project handling, Scientific report writing, Undertaking scientific and technical tasks.</p>
<b>Job Description</b>	The Project Assistant will report to the Project Coordinator, Chief Coordinator/ Principal Investigator of the BIRAC E-YUVA Project. The role involves providing comprehensive scientific and administrative support to the center. Key responsibilities include maintaining laboratory facilities, collaborating with fellows from undergraduate to post-doctoral levels, and managing laboratory instruments. The Project Assistant will also handle purchases, oversee project finances, manage day-to-day activities, and ensure meticulous documentation. Additionally, the role involves organizing seminars, workshops, and other events, assisting the Project Coordinator in writing research proposals, business plans, and fundraising efforts. The Project Assistant will support innovation and entrepreneurship activities and undertake other tasks as assigned by the Project Coordinator, Chief Coordinator/ Principal Investigator.
<b>Age Limit</b>	The candidate must not exceed 32 years on the last date of application. Age may be relaxed for five years for women candidates.

<b>Sl. No</b>	<b>3</b>
<b>Designation</b>	<b>Office Assistant</b>
<b>Salary</b>	Rs.15,000 Per Month (fixed)
<b>Nature of Job</b>	Contractual
<b>Qualifications Required</b>	<p><b>Essential:</b> Undergraduate degree with a minimum of 55% marks. Proficiency in English and Computer, especially MS Office.</p> <p><b>Desirable:</b> Experience in official documentation. purchase related documentation, performing day-to-day entries on Word/Excel and website maintenance.</p>
<b>Job Description</b>	The Office Assistant will report to the Project Coordinator, Chief Coordinator/ Principal Investigator of the BIRAC E-YUVA Project and will be responsible for providing essential office support to the center. Primary duties include keeping records, maintaining documents, and supporting the maintenance of laboratory

	instruments. The Office Assistant will also assist in organizing seminars, workshops, and other events, and perform day-to-day entries on Word/Excel. Additional responsibilities include handling purchase-related documentation, assisting with official documentation, and maintaining the center's website. The incumbent will perform other tasks as assigned by the Project Coordinator; Chief Coordinator/ Principal Investigator as needed.
<b>Age Limit</b>	The candidate must not exceed 32 years on the last date of application. Age may be relaxed for five years for women candidates.

**General Information:**

1. The Application form (.docx) can be downloaded from the university website (<https://www.kannuruniversity.ac.in/en/infodesk/careers/>). The filled Application Form along with all relevant testimonials (as single attachment) must be mailed to [eyuva@kannuruniv.ac.in](mailto:eyuva@kannuruniv.ac.in) on or before the deadline (25<sup>th</sup> October, 2024).
2. The Institute reserves the right to:
  - (a) Withdraw the advertisement either partly or wholly at any time without assigning any reason.
  - (b) Fill or not to fill up some or all of the posts advertised for any reasons whatsoever
  - (c) Increase/decrease the number of posts without providing any reason.
  - (d) Any addition/deletion and changes in matter of terms and conditions given in this notification of recruitment.
  - (e) Hold Written Test, Skill/Trade Test, Presentation and/or Interview for selection, whenever circumstances so warrant.
3. The applicants serving in Government / Semi-Government / Public Sector Undertakings/ Autonomous organizations must send their application on the prescribed format along with relevant documents 'Through proper channel'. However, to save the time, candidate may send an advance copy and bring the NOC at the time of interview/test.
4. Incomplete applications or without relevant supporting enclosures will be out-rightly rejected.
5. All appointments are purely contractual and temporary in nature for 1 year and same is renewable up to 3 years (co-terminus with the project) depending upon the performance and sole discretion of the institution. The candidates will have no right to claim for his/her regularization of the post in the university.
6. No interim enquiries/correspondence/communication of any sort will be entertained regarding the matter.
7. No TA/DA will be paid for attending the interview.

**Application Form for Various Positions at  
BIRAC E-YUVA Center, Kannur University, Kerala**

(Please read the instructions in the advertisement carefully)

Post applied for: \_\_\_\_\_

Subject: \_\_\_\_\_

Affix recent  
passport size  
photograph

**1. Personal Information (In CAPITAL LETTERS):**

Name of the applicant			
Date of Birth (DD/MM/YYYY)		Age (In Years)	
Gender (Male/Female/Any Other)			
Nationality			

**2. Address (In CAPITAL LETTERS):**

Mailing Address		Permanent Address	
PIN CODE:		PIN CODE:	
Email ID:			
Phone No:			

<b>3. Educational Qualifications (Class X and onwards)</b>				
<b>Name of the Degree exam</b>	<b>Subject</b>	<b>University/ Institution/ Board</b>	<b>Year of Passing</b>	<b>Percentage of Marks/CGPA</b>

<b>4. Title of Ph.D. Thesis</b>	<b>Name of the University &amp; Year of Award</b>

<b>5. (a) Research output: (Numbers only)</b>					
<b>Publications in Peer reviewed Journals (in SCI/Scopus)</b>		<b>Seminar/Conference proceedings</b>		<b>Books</b>	<b>Chapters</b>
National	International	National	International		

**(b) Details of Research Publications in SCI/Scopus journals: (upload best 3 recent publications)**

<b>Sl. No.</b>	<b>Author(s)</b>	<b>Title of the paper published</b>	<b>Name of the Journal/ Year, Volume</b>	<b>Citations received</b>	<b>Current impact factor of the journal</b>

(c) Details of patents (if any):

Sl. No.	National	International	Year

6. Academic Distinctions (Award/Scholarship/Rank, etc.)

7. Membership/Fellowship of learned/accredited bodies (Give details)

8. Give details of previous employment, if any: ( <i>Upload copies of experience certificate issued by the competent authority</i> )				
Sl. No.	Name of the Employer	Designation	Duration (From-To)	Nature of work

9. Give details of research experience, if any: (Attach documentary proof)				
Sl. No.	Name of Institution	Designation	Duration (From-To)	Nature of work

<b>10. Competence in Computer Application:</b>

<b>11. Experience in Entrepreneurial Role (As Mentor/ Owner/ any other):</b>

<b>12. Additional Information you would like to furnish:</b>

<b>13. Declaration:</b>
I hereby declare that all the entries made by me in this application are true to the best of my knowledge and belief. I also certify that I have not suppressed/hidden any details as of the date of submission. I am aware that if anything is found to be false at any stage (screening, selection, etc.), my candidature shall be cancelled without assigning any reason whatsoever.
<b>Date:</b> _____
<b>Signature of Applicant</b>

**NOTE:**

- Please mention as '**NOT APPLICABLE**' if the field is '**Not Relevant**'
- Provide all relevant supporting documents of qualification, experience etc. in a separate single .pdf (as attachment)